

## **RULES OF VICTOR HARBOR COASTCARE**

### **1. NAME**

The name shall be Victor Harbor Coastcare (hereinafter called "the Group").

### **2. OBJECTIVES**

The objectives of the Group shall be:

- 2.1. To preserve, protect and restore the natural eco system along the coast and in the dunal areas of the City of Victor Harbor.
- 2.2. To remove non-indigenous species from the dunes and replace them with indigenous species.
- 2.3. To concentrate on the coastal land which is under the control of the City of Victor Harbor.
- 2.4. Where appropriate to work on the coastal land which is under the control of the State of South Australia.
- 2.5. To liaise closely with the City of Victor Harbor, a Landscape Board and any other similar organisations.
- 2.6. To cooperate with any other like-minded organisations.
- 2.7. To educate other members of the community in any of the above aspects.
- 2.8. To do all such other things as are conducive or incidental to the attainment of any of the above objectives.

### **3. MEMBERSHIP**

- 3.1. Membership shall be open to any members of the community who pay the annual subscription fee of the Group.
- 3.2. New applicants (not including juniors) who will be participating in working bees are required to be inducted by the appointed staff member of the City of Victor Harbor.
- 3.3. Junior members who are still at school and who attend working bees on a casual basis, must be supervised by an adult family member who has been inducted.
- 3.4. Non members may attend a working bee on a casual basis as observers.
- 3.5. Honorary or life membership may be conferred on people whom the Group considers worthy of such honour. The decision to confer shall be by majority vote of members. Such members shall have all the rights of subscribing members.

### **4. SUBSCRIPTION FEES**

- 4.1. Subscription fees for twelve months shall be determined at each Annual General Meeting and shall be payable annually, effective from the 1<sup>st</sup> April each year.
- 4.2. Any member who fails to pay the annual subscription fee within 3 months of it falling due shall be deemed unfinancial and shall automatically cease to be a member.
- 4.3. Honorary and life members shall be exempt from the payment of annual subscriptions.

### **5. ANNUAL GENERAL MEETING**

- 5.1. An Annual General Meeting shall be held in April each year. At least fourteen days written notice of such a meeting must be sent to each member at the last known email or postal address.
- 5.2. The Chairman and Treasurer shall each give a report on the previous year's activities.
- 5.3. At each Annual General Meeting, Executive positions shall be elected: Chairman, Secretary, Treasurer and Publicity Officer, each for a one-year term.

### **6. EXECUTIVE**

- 6.1. The Chairman, Secretary, Treasurer and Publicity Officer are responsible for the general day to day running of the Group, subject to the decisions made by members at meetings.

### **7. ORDINARY GENERAL MEETINGS**

- 7.1. Ordinary General Meetings shall normally be held monthly or at the discretion of the members.
- 7.2. Decisions shall be by majority vote of members present at that meeting.
- 7.3. The Chairman shall have a casting vote only.
- 7.4. The Secretary shall keep Minutes of all meetings.

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7.5. Members may co-opt any person to assist in deliberations or for other purposes deemed necessary and may appoint any Sub-Committee.

### **8. SPECIAL GENERAL MEETINGS**

Special Meetings may be called at any time and shall be held within thirty days of the receipt by the Chairman or Secretary of a requisition signed by five members in which the objectives of the meeting are specified. At least fourteen days written notice of such meeting shall be sent to each member to the last known email or postal address.

### **9. QUORUM**

9.1. The quorum for decisions at any meetings shall be five members of the Group.

### **10. FINANCE**

10.1. All money received by and on behalf of the Group shall be deposited in an account or accounts at such bank or other recognised security as the members shall from time to time direct.

10.2. All payments must be approved at a General Meeting.

10.3. Cheques must be signed by any one of the Chairman, Secretary, Treasurer or other member, who is registered as a bank approved signatory.

10.4. Payments may be made by Electronic Funds Transfer by a bank approved cheque signatory.

10.5. Members of the Group may be fully reimbursed for costs of services or goods provided.

10.6. The Treasurer shall maintain proper accounting records, and at the AGM shall present a statement of income and expenditure made up to the end of the Group financial year (31<sup>st</sup> March immediately preceding the AGM).

### **11. INCOME**

11.1. All income and property of the Group shall be applied solely towards the promotion of the objectives of the Group.

### **12. AMENDMENTS TO RULES**

12.1. These rules may be amended at an Annual General or Special Meeting by a three-fifths majority of the votes cast.

12.2. Fourteen days notice of any proposed amendment must be given to each member, but accidental omission to give notice to any member shall not invalidate the passage of such amendment.

### **13. DISSOLUTION**

13.1. In the event of the dissolution of the Group, its assets shall become the property of the entity with which the Group has merged, or if not being merged, the assets shall be donated to a similar local group or society in South Australia which has similar objectives and which prohibits the distribution of its assets and income to members.

13.2. Should the number of financial subscribing members be less than three, during a period of three consecutive months, the affairs of the Group shall be wound up and the Group dissolved.